

KOMAL JAIN

CONTENT WRITER



ABOUT ME

Editor/Writer possesses 2.5 years of experience in web content writing, editing, content quality checking, and blog writing. Excellent communication and interpersonal skills. Knowledge of various blog platforms like Blogger and WordPress. Hands-on Experience with tools like Grammarly, Prowritingaid, Hemingway Editor, UberSuggest and several other tools. Ability to generate content in a clear and precise manner. Excellent knowledge of grammar and use of punctuation marks. In-depth knowledge of online research with excellent analytical skills.

CONTACT PERSON



8503801801



Main Market, Jurehara, Bharatpur



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EDUCATION

2014-2018

B.Tech

Electronic and Communication

2013-2014

Higher Secondary School

Maths & Science

EXPERIENCE WORK

2019-2020 (Mattsen Kumar)

QA

- Check the quality of the given product.
- The responsibility is that given tasks should be completed on time.
- The responsibility that criteria of the quality should be more than 93%.
- The complete target listing is 2000 per day.
- Give training to the new joiners.

2021- now (Gventure Technology)
Content Writer

- Responsible for writing original content for the telecom industry, social media, websites, and many more.
- Handled the task of writing unique titles and descriptions for various web pages.
- Handled the responsibilities of reviewing and editing articles to ensure the quality of the articles.
- Responsible for developing content for product and service brochures.
- Prepare promotional content for different social media like LinkedIn, Instagram, Twitter, etc.
- Provide quality content for blogs and landing pages.

SKILL

Content Writing



Creativity



Editing & Proofreading



Communication



SEO

